

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Lisa Brannan		Telephone number: 0113 378 8082
Subject²:	Design & Cost Report for S278 Highway Works Associated with Residential & Commercial Development at Towers Works, Globe Road, Holbeck, LS11 5QG		
Decision details³:	<p>The Chief Officer (Highways and Transportation);</p> <ul style="list-style-type: none"> a. Noted the detail of the highway works described in outline in paragraph 4 of this report and shown on plan 733469/LCC/HWT/XX/DR/CH/01_01 attached at Appendix 3; b. Gave authority to negotiate the terms of and enter into an agreement with the developer under the provisions of Section 278 of the Highways Act 1980; whereby the works associated with the development are carried out by Leeds City Council, fully funded by the developer. c. Gave authority to incur expenditure of £618,000 works costs, statutory undertakers' costs and £122,000 staff costs to be fully funded by the developer through the S278 Agreement. d. Authorised the City Solicitor to advertise a Draft Traffic Regulation Order for car club bay, NWAAT and removal of Pay by Phone bays, as shown on GA drawing 733469/LCC/HWT/XX/DR/CH/01_01 at Appendix 3 and if no valid objections are received, to make, seal and implement the Orders as advertised; 		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Works required for Planning Permission 19/03590/FU</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision	
Affected wards:	Beeston & Holbeck	
Details of consultation undertaken⁴:	Executive Member Councillor Helen Hayden 08/09/2022	
	Ward Councillors Consulted by email 5/8/22. No Interest disclosed. No issues raised	
	Others WYCA & Emergency Services consulted by email 5/8/22. No issues raised	
Implementation	Officer accountable, and proposed timescales for implementation Peter Morris/Lisa Brannan Q3-4 2022/23	
List of Forthcoming Key Decisions⁵	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Kate Morris, Head of Transport Planning	
	Signature 	Date 24/08/2022

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.